

TERMS OF REFERENCE

The SME companies applying for industrial access to LEAPS-INNOV (TamaTA-INNOV) will be required to accept the following

1. Companies considered as SMEs according to EU definition: (https://ec.europa.eu/growth/smes/sme-definition_en) and based on the EU, associated countries or third countries (up to a cumulative access of 20% of the total amount of units of access) can request access to the facilities participating in TamaTA-INNOV.
2. The access to TamaTA-INNOV facilities will be based on the submission of a proposal by the company during specific Calls for proposals opened through the single entry portal by TamaTA-INNOV coordinators.
3. The industrial proposals should be submitted via <http://www.wayforlight.eu> and should contain the information requested, in particular, the project research description, the type of samples to be measured, the innovation, the potential impact and the preferred light sources.
4. Prior to proposal submission it is strongly recommended that the SME consults with the facilities.
5. Only one proposal per company and per Call will be accepted. If the proposal is rejected, it can be rewritten and resubmitted during the same Call for proposals. A SME can only submit one proposal per topic to all the Calls except in very well justified cases.
6. An independent Panel of Experts will evaluate the proposals according to the established evaluation criteria which will determine the selected proposals.
7. The evaluation criteria are based on the scientific merit, on the product or service innovation and on the potential impact of the proposal.
8. The proposal evaluation will be performed on a continuous basis to minimize the response time to the companies.



9. The selected proposals will preferentially be assigned to the preferred facility stated on the proposal and it does not in any way imply a commitment or obligation on the part of the LEAPS-INNOV or the facility. LEAPS-INNOV reserves the right to assign a facility different from the company preference according to feasibility checks and light source internal rules.
10. The SME and the facility will discuss the proposal details for an optimum experiment design. A non-disclosure agreement can be signed between the company and the light-source facility if required.
11. An access form will be issued by the facility considering the time estimation to carry out the experiments and works of the proposal. It must be signed by both the facility and the SME. The costs of providing the service will be covered by LEAPS-INNOV and the beamtime costs will be covered by the facility as an in-kind contribution or invoiced depending on each partner's legal requirements. The provision for access will not cover any other costs related to the works such as shipment of the samples to the light source. It does not preclude the need to follow other formalities required by the facility.
12. The experiment will be carried out based in a mail-in or remote procedure with no physical presence of the industrial researchers. The company will mail-in the sample(s) in a timely manner and in accordance with instructions from the facility.
13. The experiments and work will be carried out following the access rules of the facilities. Refusal to follow those regulations may imply the termination of the service.
14. At the conclusion of the experiment the company will receive a report containing the information agreed between the company and the facility.
15. The information of the proposal and experiment will be treated as confidential. Due to the industrial nature of the experiment performed, the experiment results obtained at the facilities under the present LEAPS-INNOV access and communicated to the SME by the facility shall be owned by the SME and no publication of the results is required. However, as the works performed are supported by the LEAPS-INNOV project which is funded by the European Union, the companies shall grant the TamaTA-INNOV facilities the right to disseminate their names, a short background of the company and a brief



summary of the performed experiment, without confidential information, for reporting purpose to the European Commission and to other related institutions.

16. The processing of the personal data is subject to the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and other applicable regulations. The personal data forms part of a file responsibility of ALBA Synchrotron as co-leaders of the TamaTA-INNOV; the Data Protection Officer (DPO) can be contacted at the following e-mail address dpd@cells.es.
17. By submitting a proposal application under TamaTA-INNOV, the company agrees to the present Terms and Conditions and confirms and certifies that all information provided to LEAPS-INNOV is true and accurate, and that they undertake to respect all LEAPS-INNOV, European Union and national rules and regulations.

